

Role Description

Learning Volunteer: Mind the Gap!

Mind the Gap! is an interactive experience for primary school groups at the Museum's Depot in Acton. The interactive adventure has been developed in partnership with theatre company Specifiq and takes inspiration from immersive theatre and problem-solving games, creating a brand new and unique way for school children to experience LTM's collection.

We are seeking enthusiastic volunteers to help bring *Mind the Gap!* to life. Sessions run on Wednesdays during term time and there will be up to two groups of 30 children visiting per day.

As a volunteer, you will support an experienced delivery freelancer to ensure the smooth running of each groups' visit to the Depot and of the *Mind the Gap!* activities. You will be a friendly face as you participate in the adventure with each school group, support the freelancer to keep the magic alive and help the adventure run smoothly, and lead a 15-minute activity during the adventure.

When: Wednesdays during term-time

Where: Acton Depot

Department: Learning

Reporting to: Primary Schools Learning Officer

Minimum age for the role: 18

What the role entails

As a **volunteer** supporting *Mind the Gap!* sessions, you will be:

- Supporting the delivery freelancer to set up the rooms, equipment and props at the beginning of each day, re-setting props ready for the second group, and packing down at the end of the day.
- Helping the delivery freelancer meet and greet each school group.
- Joining in enthusiastically and buying into the adventure as you interact with pupils in the class.
- Leading a 15-minute group activity with half the class (up to 15 pupils). The activity encourages the group to take a closer look at four buses and is a chance for pupils to explore our collection and ask questions, while also solving a vital clue to our mystery. The activity can be self-led by the class teacher, so your role can be supportive, or you can take more of a lead if you feel comfortable doing so.



What the role entails cont'd

- Support the delivery freelancer to lead groups safely around the Depot sheds, including holding doors open, pointing out trip hazards and encouraging the group to stay together and keep up.
- Help ensure the safety of both our visitors and the Museum collection, e.g. reminding pupils not to run in the vehicle sheds or touch objects. Being aware of fire evacuation and safeguarding procedures.
- Supporting the delivery freelancer to hand out and collect teacher feedback forms at the end of each session.
- Supporting the delivery freelancer to ensure the smooth running of other aspects of the school's visit, including use of a lunch room and toilet facilities as required.

What training we offer

- Depot and volunteer role inductions will be given before starting the role
- Session-specific training will be offered
- Support is provided throughout your time as a Museum volunteer

What we are looking for

- A friendly, enthusiastic and approachable manner
- Some experience or a strong interest in engaging with children
- Good communication skills and an ability to interact with people of different ages and backgrounds
- An interest in learning through creative activity

What you get in return

- Training and continual professional development (through varied volunteer roles)
- New skills and greater confidence
- Experience in working with children in a museum and heritage setting
- Being part of a great team delivering our most interactive session
- Expenses - travel (up to £17) and lunch (up to £5) are reimbursed
- Regular volunteer networking events
- References for other volunteer or employment opportunities

Please note this role will require a Disclosure and Barring Service check as it involves contact with children and vulnerable adults.



At London Transport Museum, we believe that the welfare of children and vulnerable adults is paramount. We will ensure that all children and vulnerable adults who engage with our services are safe and protected. Our commitment to safeguarding excellence can be seen through how we train and support all our staff and volunteers, and how any concerns about the safety of children and vulnerable adults are managed.