

How to apply for a volunteering role at London Transport Museum

Thank you for your interest in volunteering with London Transport Museum. We know applications can be daunting and sometimes tricky, but we want to help you and make you feel comfortable with the process. We look for people who are passionate and enthusiastic about the role they're applying for, so it's important that you're able to communicate that to us clearly. Please carefully read this document, the role description, and the questions on the application form before answering.

Below we have supporting information to guide you through the questions you'll encounter, and the best way to answer them.

Volunteering at London Transport Museum

1. Which role are you applying for?

You'll need to indicate which role you're applying for, so that we can make sure we can match you to the right role. Please double check the website, and role description to check the name of the role you are applying for.

If you are applying online through Better Impact, please use the drop down to find the current available roles and select the right one. If you want to apply for more than one role, you'll need to complete a separate application for each role.

2. How do your skills and interests meet this role? (We recommend you answer between 50-100 words)

This is your chance to show us how your interests, your passion, skills and experience meet the role. Use this as an opportunity to show us why you'd be best placed to carry out the role, and what skills you'd like to gain.

Read the role description carefully and pick out:

- Why are you interested in volunteering with London Transport Museum? What attracts you to the organisation?
- What skills/experience/passion the role is seeking?
- What skills/experience/passion do you have which are relevant to the role?
- How can you make your passion relevant to the role you are applying for? E.g. do you enjoy sharing your knowledge about Transport, could this be relevant to a visitor facing role? Do you enjoy public speaking? Could this passion be used to deliver tours?
- Are there any specialist skills that are essential for the role? E.g. To be a heritage bus driver, you must have previous experience driving buses/coaches. Please check through the role description and make sure you are meeting the specialist requirements.

What would you like to gain from volunteering at London Transport Museum? (please tick all that apply)

In this section you can tell us you'd like to gain from volunteering with us. Use either the tick box with suggestions or add additional text. We use this information so that we can understand our volunteers better and adapt opportunities to suit people's needs.

Availability for the role

1. How many days are you available to volunteer in this role?

Commitment varies from role to role; some may only require a few days volunteering in a year, while others require a monthly or weekly commitment. Please check this against your own availability, and make sure the amount of time you can give is realistic in comparison with what the role is asking for. There are many roles that are flexible with the expected commitment, so if you have any questions, do feel free to contact the volunteering team.

To find details about the commitment please refers to the web text, and/or the role description.

Health Conditions and Disabilities

We want to make sure that you are supported in the role you apply for. Any information you disclose in this section will help us to support you in carrying out the voluntary role.

The Equality Act 2010 defines a disabled person as someone with a 'physical or mental impairment' which has a substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities.

Right to Work

We collect this information for our funders, and to make sure that we are building a diverse volunteering team, representative of London.

Disclosure

Please note a conviction may not necessarily preclude an individual from volunteering in a certain role and each individual case is assessed.

What other areas of the museum would you be interested in volunteering with? (please tick all that apply)

When you apply to volunteer with us you are applying for a specific role, however if you are successful there will be more opportunity to apply for other roles elsewhere in the museum. In this section, you have a chance to share which areas of the museum you are particularly interested in getting involved in, in the future

Where did you hear about this role?

Please let us know where you found out about the role. This helps us understand best places to let people know about volunteering with us.

Interview, Induction and training

To take part in most volunteering you'll need to complete an informal interview, and induction and role specific training. It is important that you can attend all the dates to be able to start. Depending on the role these might be planned on different dates and times, so if you find a role you'd like to get involved in, but you can't make the interview, induction or training then please do contact us or look out for other more suitable roles. To find the informal interview, induction and training dates please see the advert text on the website.

The volunteering team is always happy to help. If you have any other questions about getting involved, please email:

opportunities@lmmuseum.co.uk